

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BUILDINGS AND PROPERTY COMMITTEE MEETING MINUTES**

**TUESDAY, SEPTEMBER 3, 2013**

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### **I. CALL TO ORDER**

The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:30 P.M. with Robert Barrick, Chairperson, presiding. Seven (7) directors present: Robert Lee Barrick, Committee Chairperson; William Swanson, Committee Member; Wilbur Wolf, Jr., ex-officio Committee Member; Richard Roush, Board Member; David Gutshall, Board Member; William Piper, Board Member; and Richard Norris, Board Member.

William Piper arrived at 6:42 pm.

Absent: Kingsley Blasco and John McCrea

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum & Instruction; Richard E. Kerr, Jr., Business Manager; Rick Gilliam, Director of Buildings, Grounds, and Transportation; Tim Drawbaugh, and Carol Kuntz, Board Minutes.

### **II. DISCUSSION ITEMS**

#### **A. Update on MS Project**

Mr. Gilliam informed the Board on the MS project.

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1. Window project is complete with a couple of loose ends. The project was extended a few extra days from the August 16<sup>th</sup> deadline. They did a great job. Several areas are missing the blinds.
2. Pipe Abatement at the Middle School Tunnel is also complete. The next phase of that project is to address the ventilation. We will meet in the next several weeks to discuss our options.
3. All schools have been cleaned and ready for the first day of school. The custodial staff of all buildings came together and worked together to get everything ready.

**B. Update on the HS Stage**

1. This is the second week that the contractor has been on site. All the old boards have been removed and the new boards are down. The project is estimated to be complete in two weeks.
2. Mr. Barrick asked if the boards in front of the stage would be poly-urethane.
3. Mr. Gilliam replied that the decision was made to poly-urethane the entire stage.
4. Mr. Fry informed the Board that all groups met and agreed that all boards should be poly-urethane and not painted black.

**C. Update of ESCO**

Mr. Kerr informed the Board on the ESCO service. We sent the original RFP out. We invited four companies to participate. One company did not respond. The companies that responded were Honeywell, Johnson Control, and Trane. We set an interview for Wednesday, September 11, 2013 at 1:00 pm. Once someone is selected, Mr. Barrick will bring that back to the Board. After a company is selected, the next step will be to enter into an energy audit.

**D. Update on District Summer Projects**

1. Tim Drawbaugh informed the Board of an issue at Oak Flat. Two pipe joints at Oak Flat started leaking. We have two rooms with water. The joints were in place since 1993. There are 18 of these joints at Oak Flat..
2. Mr. Wolf asked if they actually came apart. Was nylon used for the piping?

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3. Tim replied they actually came apart. The pipe is actually stainless steel. The inside of the pipe is clean. However, the shifting is not common.
4. Mr. Fry informed the Board that they just found this on Sunday. This is the third joint we have had to replace. They have not had a lot of time to figure out why they are shifting. They are a total of 18 at Oak Flat. We can get an estimate to replace the remainder of these joints, or look at additional options.
5. Mr. Wolf suggested that we do not wait for the rest to go bad. We need to get an estimate and get them replaced.

**III. ADJOURNMENT**

The meeting was adjourned at 6:51 P.M.

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Robert Lee Barrick, Chairperson